

# ICSAtlanta PTO

## ICSAtlanta PTO Member Meeting Monday, January 27 · 7:00 – 8:00pm VIRTUAL MEETING

### MEETING AGENDA

- I. Meeting called to order at 7:01 PM
  - a. Motion: Lia Balanag | Second: Rachel Romo
  - b. 34 attendees
  
- II. Call meeting to order: Co-presidents
  - a. Approval of September 2024 meeting minutes ([link](#))
  - b. Lia provided link
    - i. Motion to approve the minutes: Rachel Romo
    - ii. Second: Lia Balanag
    - iii. Minutes approved.
  
- III. President's Welcome and Report
  - a. Updates from 2024 accomplishments
    - i. Call out to the Teacher Grants
  - b. Upcoming in 20205
    - i. Race is coming up. It's our biggest fundraiser and we're looking for your support
  - c. Call for PTO Board positions
    - i. Announced the need for volunteers to join the PTO board
    - ii. Provided links with information:  
<https://icsatlantapto.org/wp-content/uploads/2023/03/ICSAtlantaPTO-Position-Descriptions-2023-2024.docx-1.pdf>
    - iii. If interested in being part of the
    - iv.
  
- IV. VP Updates

- a. **VP of Community Relations** - Rosario Gobeia & Poonam Flores shared
  - i. Thanks for your support for the Teacher Appreciation in January; appreciate the beautiful notes
  - ii. Thanks for your continued generosity -
    - 1. Allowed us to do personalized the Davinci donuts treat in November
- b. **Co-VP of Special Programs** - updates provided by Carla Gonzalez & Nathalie Shaffer
  - i. Reviewed the work PTO has done to ensure the teacher lounges are always stocked
  - ii. Continue to decorate the student lunch areas appropriate to the holidays / seasons
  - iii. Teacher Grants - program has closed and were able to support various teachers, with various different needs
    - 1. APPROVED & DELIVERED:
      - a. Webke - fuzzy feet + stamps on Monday
      - b. Sra. Colon - Area Rug
      - c. Ms. Cirincione - software
      - d. Ms. Slater - 2nd 3D Printer
      - e. Ms. Zambrano - Area Rug
    - 2. PTO/ ADMIN APPROVED - awaiting purchase
      - a. Sara Bufford (\$200) - Austria & Switzerland materials - reviewed resources and made new suggestions
      - b. Ms. Behret - Books Reading Corner (\$300) - discussed the items desired... Book sets, pillows & book rack is suggested
      - c. Ms. Cairns - Dictionary / Books (\$150) - 3 dictionaries , 3 thesaurus
- c. **VP of Student Enrichment** - update provided by Dana Bryant
  - i. Reviewed the need for volunteers to support the racers during
    - 1. Reach out to [Dana.bryant@icsatlantapto.org](mailto:Dana.bryant@icsatlantapto.org) if you're interested
- d. **VP of Fundraising** - update provided by Perla Brito
  - i. Monthly Spirit Nights (Kimchi Red, Chipotle, Panda Express, Cozy Coop)
    - 1. Next Spirit Night is coming up on Feb 11
  - ii. Atlanta United game in the fall - raised +\$1500
  - iii. Uniform Sales - have hosted multiple
    - 1. REQUEST: Please keep donating gently used items
  - iv. Passive income: BoxTops, Publix, Kroger - every time you shop
  - v. Run the World with ICSAtlanta - Race
    - 1. Registration is open now - visit: <https://icsatlantapto.org/race>
      - a. To guarantee your shirt - register by second week of Feb 13, 2025
      - b. 31 registered as of today
    - 2. Date & Location - Sunday, March 15 at Webb Bridge Park (same as last year)

3. 5K and Fun Run
  4. Call out to the Paws that are placed in the school
  - vi. Sponsor the Race
    1. Need your help - we'd love to promote your business, or a local business you're connected with. Email [pto@icsatlantapto.org](mailto:pto@icsatlantapto.org) or visit <https://icsatlantapto.org/race-sponsor/>
  - vii. Virtual Silent Auction - this will be hosted Feb 27 - Mar 14, 2025
    1. Need your donations - big ticket items or small ideas are also welcome too
- V. **Treasurer's Report** - update provided by Lia Balanag
- a. High level update provide - On track (a little low on spend to date)
  - b. Updated budget report appended to the end of these notes
- VI. **Secretary updates** - update provided by Lia Balanag
- a. Changes to the approach to newsletters - MailChimp newsletters are going to "SPAM" / "JUNK"; future updates will be sent from PTO email address
  - b. If you need to unsubscribe, just email the [PTO@icsatlantapto.org](mailto:PTO@icsatlantapto.org)
- VII. **Bylaws updates** - update provided by Lia Balanag
- a. We will be making updates to make the financial section current for the way things operate today, and has the proper oversight of financial spending
  - b. FYI on updates to come via email - goal is to review these in advance of our next virtual meeting
- VIII. **Other Business**
- a. Answered questions relating to fundraising
  - b. Volunteer idea for race: Do we know if Admissions invites the new families to attend the race? Might be fun to partner the new families with the language track volunteers along the race route, to foster networking.

Motion to end meeting: Perla Brito / Seconded: Lia Balanag  
Adjourned at 7:39PM

PTO website: [www.icsatlantapto.org](http://www.icsatlantapto.org) | Facebook: <https://www.facebook.com/groups/ICSAParents/> |  
Email: [pto@icstalanta.org](mailto:pto@icstalanta.org)