

ICSAtlanta PTO Membership Meeting
Tuesday, December 6, at 7:00 pm - Virtual Meeting
MEETING MINUTES

I. Call meeting to order and approval of past meeting minutes:

Michelle Scherer called the meeting to order at 7:05 p.m.

Michelle explained where minutes of PTO Membership Meetings can be found on the PTO website.

Meeting Minutes of September 6, 2022, were approved.

II. President's Welcome: Michelle Scherer and Katharina Pramor introduced themselves and welcomed members to this 2nd meeting of the school year.

III. Treasurer Report: Justin Mackey

Justin filed taxes in November to close out the previous fiscal year.

Revenue to report:

This quarter, through the school partnership program, Publix brought in \$300, and Kroger brought in \$100. The Kroger amount is steadily growing.

Spirit Nights: The Panda Express Spirit Night brought in \$200, and the Craft Burger by Shane Spirit Night brought in \$150.

EduKits brought in \$100.

Donations for Teacher/Staff Luncheons did not quite cover the lunches, so we dipped into our reserves to make up the difference.

IV. VP Updates

A. Karen Nelson, VP of Community Relations

"Mental Monday" Facebook posts continue to serve as an uplifting start to the week. Karen is committed to making these posts on a regular basis.

Karen has the privilege of shopping for gift cards and decorative boxes for those staff members who have had weddings or babies. If a close family member were to pass away, she would also provide a nice floral arrangement and sympathy card. So far this year, two staff members have had a wedding, and one staff member has had a baby.

Karen is going to start gathering information quarterly about "special events" of staff members since some events have happened since the beginning of the school year, when they filled out the "About Me" surveys.

Karen thanked those members who are business-owners for joining the Business Directory. We now have 24 businesses represented.

B. Andrea Allen, VP of Special Programs

Andrea explained that teachers have filled out About ME surveys, and they can be found on the PTO website. These are very helpful for gathering gift ideas. She expects more teachers will fill them out the closer we get to the holidays.

Teacher & Staff luncheons have been very successful.

In October, parents brought in treats. The creativity shown was amazing, and the staff thoroughly enjoyed the treats.

In November, the luncheon was catered by Peachy Corners Cafe, which is parent owned and a staff favorite.

On December 14, the parents are again asked to bring in food for the teachers and staff. There are SignUp Geniuses that can be found on our website and on Facebook. The staff loves it when parents show their appreciation by sending in food!

C. Vira Linkenback, VP of Student Enrichment

Vira decorates the tables in both Lower Campus and Upper Campus for "lunch with your child," which is where parents can sign up to have lunch with their elementary-aged child. In November, there were scarecrow centerpieces, and in December, there are snowmen and flower centerpieces.

Vira keeps the Middle School Rewards program stocked with gift cards.

Teachers turn in students' names for good behavior. The counselor randomly selects names from this list and calls the students to the front office to select a \$5 gift card. The gift cards are from places like Dunkin' Donuts, Starbucks, Target, Barnes & Noble, etc.

D. Tiara Suhr, VP of Fundraising

Spirit Night was tonight at Chronic Tacos!

Upcoming Spirit Nights in January: Thursday, Jan 5 at Panda Express and Tuesday, Jan 17 at Chipotle

V. Other business

A. Middle School Dance

Michelle relayed that the last PTO Middle School Dance was before the Pandemic. It was a Glow Dance and got raving reviews. All the kids who went to that dance are now in High School, so the PTO Board decided to use the same theme since none of the current Middle Schoolers had experienced it.

Tickets were \$5, and 152 middle schoolers were in attendance.

The students submitted Song Requests the week prior to the dance, and the DJ used these songs in his playlist. The middle schoolers sang to them and had a Dance Contest. Two Middle School Teachers and the Upper Campus Counselor were the judges, and three prizes were awarded.

For food, there was Pizza and a Popcorn/Candy Buffet.

No cell phones were allowed, but there was a Photographer. All photos are on a Google Drive, which was shared with the dance attendees on November 17, 2022. Michelle advised parents of middle schoolers who attended the dance to have their middle schoolers check their email!

B. Photo Mini-sessions

Michelle explained that the mini-sessions that were scheduled in October had to be canceled due to a family medical emergency. Since we were unable to have our Fall Mini-sessions, we are planning to have Mini-photo Sessions in the Spring. We have a couple of leads for photographers, but if you know of a photographer, please let the PTO know!

C. Run the World with ICSAtlanta

Uli Ingram announced that on March 5, 2023, the PTO will hold a 5K and Fun Run, which is a wonderful community event. It takes a lot of planning, and Uli invited members to volunteer to help. Business owners were also invited to think about sponsoring the race.

D. Virtual Silent Auction

Katharina Pramor described the PTO Virtual Silent Auction that will take place one week before and one week after the Run the World Race. In the past, the Silent Auction has been in person, but last year, the PTO did a Virtual Silent Auction. Photographs and descriptions for each item were posted on an online platform, and the bidding got really exciting towards the close of the Auction! We are planning to make the auction virtual again this year. We will need donated items to auction!

E. Teacher Grants

Teachers and supporting staff who are PTO members were invited to submit grant proposals at the beginning the year. Katharina described the process of approving items submitted on these grant applications. The school has approved the lists, and items are very close to being ordered. We will share details once everything has been purchased.

F. Used Uniform Sale

Michelle thanked members who have donated gently used uniforms. The donation boxes have now been removed from the Lower Campus and Upper Campus lobbies. All uniform items have been carefully examined, and only those items with no stains or holes will be included in the sale. We will only sell those items we would be willing to purchase ourselves! Monogrammed shirts are \$5, which is a great deal considering the school logo embroidery costs \$6 at A Uniform Corner! The Gently Used Sale will be soon. We are watching the weather, as rain is forecasted for the next two weeks. It may be a pop-up sale, so be on the lookout!

G. Next Year's PTO Board

Uli reminded members that there are only two more PTO membership meetings: February and May. At the May meeting, we will be voting on the PTO Board for next school year. Many of this year's PTO Board Members are rotating off, and we will need people to take their places. Uli invited members to thoughtfully consider running for a PTO Board position.

Michelle adjourned the meeting at 7:33 p.m.

Next PTO Membership Meeting: Virtual on February 7, 2023.